**INSTRUCTIONS FOR VAT REFUND**

Non-residents of Serbia can apply for a VAT refund on in-store purchases totaling at least 6000 RSD. This applies to all goods purchased in Serbia, excluding services and excise goods. More details on following link:

https://www.globalblue.com/shoppers/how-to-shop-tax-free/destinations/serbia.

To validate your Tax-Free Form, please follow these steps:

**Step 1**: Validate your Tax-Free Form in Serbian territory

Digitally issued forms can be validated at one of the self-service validation kiosks located at the airport. Validation is only possible with a valid boarding pass when leaving the country.

Go to Terminal 2 - Entrance 5 - Next to the departure stairs and follow the instructions on the kiosk to validate your Tax-Free Form.

If the kiosk gives you the *green sign* and prints out the receipt, your Tax-Free Form is validated. In case of any issue, you will get a *red notification* with a message that will direct you to the Customs office.

If you got red notification on the kiosk or you have manually issued form (ZPPPDV), then:

**Step 2**: Visit the Customs office

Your Tax-Free Form can be validated at the Customs office in the Departure area (level 1) prior to the border and security checks.

Make sure to validate your Tax-Free Form **prior** to luggage check-in or keep the purchased goods in your hand luggage. After validating your Tax-Free Form, check in your luggage and proceed to the border and security checks.

Please note *that if any part of the necessary information on your Tax-Free Form has been filled out incorrectly or incompletely, or if goods requiring presentation cannot be submitted, the application for VAT refund will be rejected!*